

## Schedule:

Saturday – introduction meeting/getting to know the group – first class

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“Teaching others to teach -”Tuesdays evenings — except last week of month

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“Evangelism training workshops” - Thursday evenings — except last week of month

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“Evangelism events” – The last week of the month for the first 3 months. Then we’ll slowly build up every 3 months adding another event, till each week has an event. Students are welcome to participate at their own comfort rate. These are opportunities to help the group grow. Precede at your own pace.

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“Feedback/prayer nights” – The last Saturday of the month

(This is done for emotional/spiritual support of the group)

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## Teacher notes:

Saturday – introduction meeting/getting to know the group

1. **Saturday afternoon for first meeting: General overall group meeting - Getting to know one another:** During this time, people can introduce themselves, share their name and something about themselves, (if people don’t all know each other.) Let folks chat and meet each other. In group email/text let them know they can bring their own food. When everyone is together, the time can be spent in just eating and talking for the first 10 minutes. More interaction can take place after the meeting.
2. **Establishing group investment/goal setting:** *They can also be asked to share what their goal is for wanting to do this work.* They should first be aware of this question ahead of time in the initial group event meeting invite they receive, so as to be ready for a thought out answer. In the invite you can give the reason for asking this question, by saying, “so we can tailor the group to meet your goals and interests.” Giving this comment and asking this question will help you as a mentor, train your mentees. This format also acts as a bonding action to let the students know your invested and that you care. When people introduce themselves and share their goals, have someone right them down or record the answers via cell phone recorder.

- A. These goals will serve as a commitment reminders of peoples personal investments they made to the group. Make a sign with the names and the goals of each member. Share these goals and have them written down to serve as reminders and as the group's overall mission statement. Mention different goals from time to time and ask the students how certain goals addressed can be met. Discussions, interactions, also serve as reminders and help emotionally/mentally focus the group. This mission statement should be visible for each group meeting and if you have an online forum for meeting/discussion, this mission should be posted in a visible way for the students to see. When new members come this process should be repeated.
- B. **Recording the work:** In the initial group invite email/text to let the members know of the importance of having a "chronicler." Early in the *first meeting also mention this interest to the group*. Ask for a volunteer(s). We need one person to video record when the instructor is teaching and to take pictures of the group training sessions, (when group is doing workshop teaching workbooks and teaching others to teach classes). And another person to take pictures of the group when doing evangelism work (including prep work and afterword when getting together to talk about the activities and bond (by grabbing a bite to eat.)

**The "Chronicler(s)"** should also record the time/date and share a brief description of the recorded event. These recording will be shared with the group to encourage them, remind them, and motivate them in the work they are doing. These recording will also serve as teaching aides for the group/fellow Christians to study.

**When it comes to baptisms the group members are encouraged to take pictures to share with the new converts and with the team.**

**"Teaching others to teach -"Tuesdays evenings — except last week of month**

**"Evangelism training workshops" - Thursday evenings — except last week of month**

3. **Teaching workshop and "teaching others to teach" classes:** For me, (Instructor Joseph Sullivan) I'll give the first teaching class for the initial lesson. I'll share teaching ideas, thoughts, and structures with the group. I'll have a printed format in paper to pass out. I'll also share it on our online group forum. This will give the students direction and can serve as a guide. After the initial workshop and teaching others to teach class, I'll restate training themes and ideas, (each time as a reminder) and have the group break up into units of 4 people.

Each student within these small groups is encouraged to try teaching an evangelism workshop lesson and teaching others to teach lesson. But they are permitted the wiggle room to proceed, when they feel ready. After everyone has taught within a group, they can break up and create another mini group, to repeat the teaching process. There can also be groups for children and young teens, if we have them. Women can have their own groups, when teaching Bible truths.

For new lessons in “teaching others to teach” classes, (before group separates) I may give some teaching tips, since some lessons are different from others in structure. Students within the small groups can go up and ask the head instructors questions if they need help with anything. The classes for each meeting is about an hr. The group will get together into mini groups, after the instructors first share their words/thoughts on training/teaching reminders with the overall class. Once the time ends, the current teacher within a group stops and wherever he stops, the next teacher begins at that page. The goal is not to finish a chapter. The goal is to teach and to impart truth. If you get halfway through a chapter and the next teacher gets through the other half of the chapter that is totally fine. Getting the materials done is not a race.

- A. Head instructors** can implement their materials into the (evangelism training workshops and teaching others to teach) classes and share their own teaching styles within these classes. They can choose to teach their workshop evangelism training material solo or implement students. Due to experience, personal history, etc. Some material are best taught just by the teacher. Also, in teaching others to teach, the Head instructor can share his styles. Lesson books may not even be part of the training. The instructor can train students in his own training styles and formats. Anything a Head instructor wants to implement is fine. This work is a partnership.
- B. The importance of teaching others to teach:** The more each member does this class, the more ready they will be to teach non-Christians and new converts. As they teach they will become more aware of soul saving teaching materials, as well as the Bible passages connected to such themes. The more the students do this class, the more desensitized they will become to teaching others. And the more skilled they will become as teachers.

The different groups can spread out at a home or if its at a coffee shop, or restaurant like Chick Fila, etc., they can find places to likewise spread out. As we progress in teaching we will move our class meetings to public forums, like Chick Fila, Taco Bell, Starbucks. These environments serve 2 purposes. 1 these places, many times are where contacts are comfortable meeting for Bible study. Meeting for studies in these area, will get you used to doing such activities in these locations. The 2nd reason for doing studies here is for evangelism. People who study the Bible in public locations, at times garner interest from others. Sometimes people approach and want to learn about the group, the church, or what is being studied. This give the students (when they feel they are ready) a chance to invite people to their current study or a future one. Public studies is sometimes called “Coffee shop” evangelism.

When a person get contacts, from evangelism events, that person from his studies in the “teaching others to teach” group, can study with the contacts, (when ready). Any support needed is given. An instructor or a fellow student can come with you to meet up with the contact. I consider all the group classes as complementary to the other classes. This includes the evangelism event activities and “teaching others to teach” classes. It’s important to be a part of both groups.

- C. The importance of the workshop evangelism training classes. Have the students teach:** The first class I’ll teach the first workshop lesson. Then the students will teach the workshop lessons.

There is no better way to grow in knowledge than to teach. When the students study each lesson with that focus of teaching the material, such activities will accelerate learning, application, and overall growth. Encourage your student to foster this mindset, (as a teacher). Encourage them to think critically and apply what they are learning. When they are teaching, encourage them to ask questions of others, to get the students in the class to think. The more interactive these classes are the more involved and invested the students will be. Interaction helps people feel involved, gets them mentally and emotionally invested into the material. Lecturing is counterproductive in training others and in doing evangelism. The more roles of leadership you give your group the faster they will grow and thrive. These classes will help with that goal. When it comes to women, give them leadership roles. Have them in the “teaching others to teach” classes, and the workshop classes have them meet up with other women to practice teaching them. Women can share the gospel with the lost and train new female converts. The Great Commission is not just for men to do.

- D. For each workshop training class and for each “teaching others to teach” class, prepare ahead of time.** Read the lessons before the group class meetings. When you split into groups, you will be the one teaching. *Prepare each lesson for these classes as if you’ll teach.* This study format enhances learning, personal and growth. And this attitude of study will ensure you never caught unprepared, when studying with the group classes, contacts or as a future leader of your own group.

**“Evangelism events” – The last week of the month for the first 3 months, we’ll do an event. Then we’ll slowly build up every 3 months adding another event, (each time) till each week has an event.**

Students are welcome to participate at their own comfort rate. These are opportunities to help the group grow. Precede at your own pace.

4. **Evangelism events:** We will begin in stages. We’ll start of small and slowly work our way up. As with the other activities you can participate as much or as little as you want. The opportunities will be given. You decide what to do.

**Growth:** The first 3 month of our general group, many of the members will be learning how to teach classes. They also will be learning various effective evangelism methods from our workshop studies. By the end of this period the students will be ready to teach.

By 6 months to a year, they will be highly effective in teaching and in their knowledge base of effective outreach methods. They will be learning purposes and reasons for the need of doing evangelism. They will learn how to be mentors, leaders and to even plant a church.

**You are encouraged to record your progress as measurements for success.** Learn patterns of success. Numbers tend to be around the same. So, when you do a door knocking event for an hr. and you contacted 12 people, inviting them to church or to sign up for a Bible study. Record that.

Then record the next 1 hr. door knocking event and the people contacted. Keep recording till you get a result. Then rise and repeat. Learn the patterns of success. Hours + people to lead to a result. This principle can be applied to any evangelism event. Including other things like “lifestyle evangelism.”

Bring a small notebook to record data for each event, for example, you can record the type of event, the amount of time worked, and the names of the contacts reached. If you counted the number of people interacted with, (which is not easy) record that too. Stories/positive examples experienced can be recorded too. Record the Bible "agreed" studies you got from contacts and also record how many actually followed through. Record from those follow-throughs, how many were converted.

Record your evangelism work as "measurements of success." Learn (from your own experiences and recorded data) what works and the steps you need to take to get there. Learn the required stats (from your personal recordings) for getting results.

**Contacting contacts after an evangelism event.** We will focus on getting Bible study signatures, (besides having discussions and doing invites to studies, etc.) When we get people to sign up, we'll let the evangelism team know and get the members responsible for getting the signatures to contact them.

We'll contact members through email, text and through Slack. <https://slack.com> This is a free platform for online groups to use for networking and for communication within ones group. Besides emails and texts, we will use this forum for getting news out, training others, coordinating with the different groups, their materials, and activities. When team texts or calls the contacts, they first log in their names with EV before their initials. This lets them know when they get a text or call back, that this is from an EV (Evangelism contact).

**Reaching out to contacts:** When a contact reaches out and replies to one of the team members, that member will let the group know. When texting or calling, give name, reason for contacting, a complement for their interest and ask the contact when is the best time to meet. Let the contact know, (especially for women) that a female will be present. You can do this by mentioning one of the female helpers names in the text, when sending a message. Example: “Jenna and I look forward to meeting you.”

**Meeting up before the event:** We will meet up before an event to teach the students how to set up the upcoming event. We will go over the process step by step. Then have 3 of the students assigned to set up the evangelism event. The instructor and meet up and go with them, if it feels warranted. Such events include, door knocking, campus work, street evangelism, etc.

- A. **“Evangelism events” will increase slowly in stages.** Last week for the first 3 months – we’ll do an evangelism event. For every following 3 months, we will gradually add another event. As the group grows, we will also split up when doing an evangelism event, so as to do simultaneous events at the same time. This can apply to door knocking, campus work, street evangelism, gym evangelism, flea market, etc. This progressive format will also include lifestyle evangelism work. Which is foundational to the Christian walk. Lifestyle evangelism is different from doing group events in outreach.
- B. **Training evangelism event leaders:** We will have training sessions to teach people to head up an upcoming evangelism event. The training will not only be verbal, but the trainee will also go up and implement the activities needed to get an event set up. Other trainees may be part of this activity. An instructor will accompany him/her to help give support, if needed. Their maybe material taught, videos shared, and data given online in the evangelism forum to help with the training process. Examples of training someone to head up an event: \* going over door knocking prep with trainees, \* vendor prep for outdoor markets, campuses, workout gym festivals, etc.\* prep for street evangelism, etc.
- C. **For bring people to your church:** The groups will be spread out, each person will be given a Bible study sign-up sheet. If they get a signature that’s there’s. If they get studies, the instructors or other team members will be there for them to help them in this process. People who want to grow there church can be encouraged to invite more people into the evangelism group. The evangelism groups, when doing events will tend to be in 2’s.

When we do festivals, door knocking, street evangelism, campus work, etc. Each person will have their own Bible study signature sheet. If they get a signature, an instructor or group members can help them with the process of setting up a study., (if they need it). The person who gets the signatures and has a study set up should be at the study. If an individual is not comfortable teaching/heading up the study, an instructor or another group member can be there to help in that role. But the student needs to participate if they want to have that person, if converted come to there church. They have to be a part of the soul saving process.

**Preparing your church:** Now, I encourage those who invite contacts/new converts to their church to make sure the church is ready for them. If the new convert visits, and the members are cold, anti-social, the preachers indifferent. No one comes up and says hello, that will not be productive. Let the preacher and leaders (as well as your friends) know to bring out the welcome wagon, when the new convert comes. If the new convert comes and the church is apathetic, cold and the contact feels the congregation is discouraging for him/her and the evangelism group

hears about it, we'll offer other options. But the first option is to have the new convert be invited to church by the person who brought them to the truth.

- D. Evangelism is about supporting the workers:** As an instructor I will go with you to the evangelism event to help the students out if they want/need it. I will work with the students to help prepare them for an event and to organize future events themselves. If you need help contacting people I or another instructor or group member will be able to help you. If you have a contact for a Bible study, I will go with you, if you desire it. Also in these themes, other team members can help out. We are all here for each other in this work. If someone needs help in an area the instructors or a team member can lend support. That is the selfless spirit of what being a follower of the Chief Servant and selfless Savior, is supposed to be about. **Phil 2:1-8** In every aspect it's a team, in the workshops, in the evangelism events, in the "teaching others to teach" classes, we are a team, who will be helping and supporting each other.

We are here to help you get contacts and the contacts you get from your sign-up sheet, you can follow up with and contact them. If they agree to a Bible study and are saved, you can invite them to your church. If you do invite (friendship/lifestyle) evangelism and someone is saved, the same thing occurs. You brought them to the Lord; you can invite them to your congregation. The instructors and team members can help you each step of the way. That is what the spirit of this group is about. The more people who join our group, the more souls will be saved per event and interactive group action. The more members from a specific church join the more people they can bring to their local church. If one soul is saved by a member, that is a victory for all of us, for we helped that team member in the work they are doing that led to this result. And through helping him/her we all grow, as leaders as soul winners as mentors.

- E. Note: When I say evangelism events I am not including lifestyle/"invite" evangelism. Nor am I including the meetings we will be doing for "teaching others to teach," when we do studies in public places. The lifestyle evangelism format will be taught early and is *the best way of winning souls*. Event evangelism will complement this format.**

**Invite evangelism:** The lessons (on this topic of friendship/lifestyle evangelism) when first taught and when given subsequent training lessons, will help the student live an active part of the Christian life, of shining for Jesus. To help with this focus, our group will give active support to each member. The group will give encouragement, prayer, and help each member in such work. The evangelism training will focus on creating accountability markers for the students to aim for. We will share reports on how we each are doing in meeting those aims, (in our meetings. Including "Feedback/prayer nights") The activities in this work will start off slow. But this component of "lifestyle evangelism" will start off strong. This is the most important element of doing evangelism and will be emphasized as top priority above the event work. Like "event evangelism" we will slowly raise the bar in the goals we place on the evangelism students in doing this type of work.

5. ***When souls are saved:*** *New converts will be trained by the teachers in “teaching others to teach” classes. They will be encouraged to join the workshop evangelism classes, “teaching others to teach” classes and the evangelism events, activities. Retention (keeping people from falling through the cracks) increases when people are used in spiritual work. And when they are regularly grounded in the Word of God. The teachers should focus on grounding the new converts for at least a year. Even in using redundant foundational themes, to help ingrain these concepts into the new converts.*
  
6. **“Feedback/prayer nights” – The last Saturday of the month.** We will meet in a home, and everyone is encouraged to bring a food item. This will be a potluck and a time of communion, fellowship and support. This gathering is open to all members of our group.
  - A. We’ll talk eat and meet together as a group and study the Word in a Bible devotional. We will have a member give a devotional exploring/sharing with the group how the members can improve as evangelists, in matters of Bible virtues, attitudes and integrity as selfless servants. Evangelism is not just about saving souls; it’s about have the right spirit in doing this work in serving God. Evangelism is about being like Jesus in mind, heart, and spirit. You will have from the instructors our support, love, and selfless interest as you grow in evangelism. These people have your best interest at heart and follow our Saviors example in Phil 2:11-8
  - B. Afterwards we will sing songs of praise, thanking God for the work we are doing, for His blessings and support in doing outreach. And our songs of thanksgiving will also center around remembrance of His son and sacrifice. The theme is “to remember.” Gratitude is a powerful component in soul saving. Saying “thank you” is part of the work of a servant. Songs can also be centered around other things. Especially concepts centered around evangelism, and the right attitudes of being a soul winner.
  - C. Afterwards people can share experiences. This is a time for looking back on the evangelism month and sharing feedback. It’s a time for sharing positive stories, ideas, advice, thoughts on how something went, and how to do it better. We will gather together and talk about/plan upcoming events, ideas, and feedback on current outreach work. We can share the contacts we are working with, for prayers, feedback or just to keep to group informed. This is also a time to share the students’ progress in inviting people to hear the gospel. We want to support, encourage, praise those doing this work, (in doing lifestyle/”invite evangelism”). If there are struggles in this work, we will pray for someone if desired. If a person is dealing with other issues as well, we’ll lift them up before the Father.



- D. We can also share our struggles with sin. As **James 5:16** says, “**Confess your sins to one another and pray for one another...**” Such struggles will be prayed for. We will pray for each other. If someone(s) is undergoing a trial or is discouraged, or needs spiritual help in an area, the group will pray for that person. If someone needs a blessing of prayer in a work they are doing, we will pray for God to bless them in that work. For any reason if someone feels a need for prayer we will give them support. One of the members will pray out loud for the issues mentioned, the rest of the group will pray silently.

Optional: The group can stand around the person and lay there hand on him/her, to let that person know they are being prayed for by that individual. Touch lets the person being prayed for, know...there are many silent people praying for him/her. There is power in touch. It is connective, personal and shows someone you care. There is nothing mystical about it. I encourage those people in the group to touch. When someone is discouraged, give words of strength and a hug them, clap them on the back, give them a fist bump, etc. A good evangelist is an encourager. Seek ways to encourage your group. Seek ways to help the members out spiritually. Seek ways to support the group in their different struggles. After someone shares a struggle or issue to be prayed about, think on ways you can help that person with that struggle. We are a band of brothers and sisters. We want to be here for one another.

**More details about these groups and about this work**

**please see the evangelism groups website**

[www.evangelismworkersoftampabay.com](http://www.evangelismworkersoftampabay.com)